

## Appendix 2: Notional Timeline

### Oxford City Homes CRM Project Implementation

	Task	Duration	Start	Finish
√	Define	46 days	14/01/2008 08:00	17/03/2008 17:00
√	Finalise business case	14 days	14/01/2008 08:00	31/01/2008 17:00
√	Agree budget	1 day	14/01/2008 08:00	14/01/2008 17:00
√	Project group set-up	1 day	14/01/2008 08:00	14/01/2008 17:00
√	Draft EB report & circ for comment	5 days	01/02/2008 08:00	07/02/2008 17:00
√	Submit report for EB	15 days	25/02/2008 08:00	14/03/2008 17:00
√	Report to EB	1 day	17/03/2008 08:00	17/03/2008 17:00
√	Procure	116 days	14/01/2008 08:00	23/06/2008 17:00
√	Draft advert	1 day	14/01/2008 08:00	14/01/2008 17:00
√	Advertise contract	0 days	25/01/2008 08:00	25/01/2008 08:00
√	Draft PQQs	1 day	14/01/2008 08:00	14/01/2008 17:00
√	Start Sending out PQQs	31 days	25/01/2008 08:00	07/03/2008 17:00
√	Stop sending out PQQs	6 days	10/03/2008 08:00	17/03/2008 17:00
√	PQQ deadline for returns	0 days	17/03/2008 17:00	17/03/2008 17:00
√	PQQs opened	0 days	17/03/2008 17:00	17/03/2008 17:00
√	Shortlisting by panel	5 days	18/03/2008 08:00	24/03/2008 17:00
√	Issue tender docs	42 days	25/03/2008 08:00	21/05/2008 17:00
	Tender deadline	0 days	21/05/2008 17:00	21/05/2008 17:00
	Tenders opened	0 days	21/05/2008 17:00	21/05/2008 17:00
	Evaluation period/presentations	10 days	22/05/2008 08:00	04/06/2008 17:00
	Finalise evaluation/award decision	1 day	05/06/2008 08:00	05/06/2008 17:00
	Proposal to award letters issued	1 day	06/06/2008 08:00	06/06/2008 17:00
	Alcatel period	10 days	09/06/2008 08:00	20/06/2008 17:00
	Contract award	1 day	23/06/2008 08:00	23/06/2008 17:00
	Implement	6 mons	24/06/2008 08:00	08/12/2008 17:00
	Review	5 days	09/12/2008 08:00	15/12/2008 17:00

N.B. Extract from Project Gantt for guidance only and completed tasks correct at 24 March 2008